

**REGULAR SESSION MEETING
BERRIEN COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 7, 2018
6:00 P.M.**

CALL TO ORDER

Chairman, Doc Sumner called the regular session meeting of the Berrien County Board of Commissioners to order on Tuesday, August 7, 2018, at 6:00 p.m. Members of the Board of Commissioners present were, Commissioners Robert Griner, Jimmy Parker, John Nugent and Pixie Harrod.

Invocation: Commissioner Jimmy Parker

Pledge: Commissioner John Nugent

APPROVAL OF MINUTES: Commissioner John Nugent made the motion to approve the July 3, 2018 Regular Session Minutes, seconded by Jimmy Parker. The motion carried unanimously.

INVITED GUESTS:

- Terry Benefield – Mr. Benefield addressed the rumble strips placed on Garner Rd. He expressed his concerns and the board told him they would take them into consideration.

- Lee Meridith – EZ Portable Buildings – was not at the meeting.

NEW BUSINESS:

A. 2019 Fireworks Tax Grant – RCFD – Administration received a request from Bob Mikell, RCFD, requesting approval to submit the application for the 1019 Fireworks Tax Grant. If the grant is approved he will purchase a float pump. Quotes range from \$2,790.00 to \$3,275.00. The match will be no more than 10%. Commissioner Pixie Harrod made a motion to approve the grant application, seconded by Commissioner Robert Griner. The motion carried unanimously.

B. Ground Transportation Agreement – Administration received a request from Daryel Lancaster, EMS Director, to approve a Ground Transportation Agreement between Air Evac EMS, Inc., d/b/a Air Evac Lifeteam and Berrien County Commissioners. This is a one year agreement that automatically renews for consecutive additional terms of one year. Either party can terminate this agreement by giving 60 days written notice. County Attorney, Mark Perry, reviewed the agreement and the only suggestion he made was to add a clause to basically specify that the county would not be held liable if an ambulance was not available. Commissioner Jimmy Parker made a motion to approve the agreement, seconded by Commissioner Robert Griner. The motion carried unanimously.

C. Board Appointment – Recreation – Administration received a request from Jennifer Cole, Recreation Director, to appoint Sam Luke Duggan to the Recreation Board. This will be for an unexpired term which ends December 2019. Commissioner Pixie Harrod made a motion to approve the appointment of Sam Luke Duggan to the Recreation Board, seconded by Commissioner Robert Griner. The motion carried unanimously.

D. GRPA Conference – Recreation – Administration received a request from

Jennifer Coke, Recreation Director, to attend the GRPA Annual Conference in November. The Conference Fee is \$200.00 plus Travel Costs. Commissioner Pixie Harrod made a motion to approve, seconded by Commissioner Jimmy Parker. The motion carried unanimously.

E. MVR Form – Administration – Administration is requesting the board approve a new MVR Form for personnel use. A copy of the form was distributed for review. Commissioner Robert Griner made a motion to approve the MVR Form, seconded by Commissioner Pixie Harrod. The motion carried unanimously.

F. Nutrition Contract – Administration is requesting the board approve the Contract to Provide Operation of a Senior Center with Congregate and Home Delivered Meals. Commissioner Pixie Harrod made a motion to approve, seconded by Commissioner Robert Griner. The motion carried unanimously.

G. Tire Acquisition – Road – Administration received a request from Ben Warren, Public Works Director, to purchase four recapped motor grader tires from Southeastern Tire in the amount of \$2,500.00. This is the only quote due to the only vendor that sales recapped tired. Commissioner Jimmy Parker made a motion to approve the purchase, seconded by Commissioner Pixie Harrod. The motion carried unanimously.

H. Equipment Acquisition – Sheriff – Administration received a request from Sheriff Paulk to purchase 16 patrol rifles and ammunition. Sheriff Paulk addressed the board and stated that the cost is \$8,833.96 through Smyrna Police Distributions. He sold surplus property to provide the funds for this purchase. Commissioner John Nugent made a motion to approve the purchase of 16 patrol rifles and ammunition from Smyrna Police Distributions in the amount of \$8,833.96, seconded by Commissioner Jimmy Parker. The motion carried unanimously.

I. Tennative Allocation Letter – Airport – Administration received notice from GDOT for tentative allocation for projects at the airport which total \$51,333.00. The allocations are \$46,200 federal funding and \$2,567.00 state funding. This will leave the county funding \$2,566.00. We have to submit a letter stating the county intends to continue funding in this amount before we can move forward with these projects. Commissioner Robert Griner made a motion to approve the Tennative Allocation Letter, seconded by Commissioner Pixie Harrod. The motion carried unanimously.

J. Aging Advisory Council Appointment – Administration received a request from the Region 4 Advisory Council for Mental Health, Developmental Disabilities and Addictive Diseases Regional Advisory Council, requesting that we appoint someone to serve on the Region 4 Advisory Council to represent Berrien County. The board approved Christina Allen last month but due to her serving on the Health Department Board the Region 4 Bylaws will not allow her to sit on both boards. Ms. Bonnie Owens is willing to fill that appointment. This term was an unexpired 3-year term which was set as February 6, 2018 to February 6, 2021. This will fill the unexpired term. Commissioner Pixie Harrod made a motion to approve the appointment of Ms. Bonnie Owens to the Region 4 Advisory Council for fill the unexpired term which expires February 6, 2021, seconded by Commissioner Robert Griner. The motion carried unanimously.

K. Uniform Acquisition – Recreation – Administration received a request from

Jennifer Cole, Recreation Director, to purchase uniforms for Tennis, Soccer, Football and Cheerleading. She received quotes and is requesting approval for Dixie Sales & Graphics on tennis and soccer uniforms and Arrow Screen Printing for football and cheerleading. Commissioner Pixie Harrod made a motion to approve as requested, seconded by Commissioner Robert Griner. The motion carried unanimously.

L. Ratification Items - Administration is requesting ratification on the following items:

Cherokee Culvert – Road	\$11,083.50
Cherokee Culvert – Citizen Paid	\$ 2,828.94
Southern Cleaning Systems– Road	\$ 1,489.00
West Plumbing & Electrical Services – Recreation	\$16,600.00
H&H Off Road – Road	\$ 1,278.00
Reynolds-Warren Equipment – Road	\$ 1,903.18

Commissioner Pixie Harrod made a motion to ratify the purchases as listed, seconded by Commissioner Jimmy Parker. The motion carried unanimously.

M. FY 2017-2018 Budget Amendment Resolution – Administration is requesting the Board approve the FY 2017-2018 Budget Amendment Resolution as presented . This needs to be approved to close out the fiscal year. County Administrator stated that we are showing a surplus in General Fund of \$838,374.70 with \$738,106.00 being for the current LMIG which leaves an approximate surplus of \$100,268.70. Commissioner Pixie Harrod made a motion to approve the FY 2017-2018 Budget Amendment Resolution, seconded by Commissioner Robert Griner. The motion carried unanimously.

REPORTS FROM COMMITTEES AND DEPARTMENTS: None

COMMISSIONERS’ ITEMS:

Doc Sumner – Janet Studstill resigned as a representative for Berrien County for SGRC. Chairman Sumner stated he would like to appoint County Administrator, Brenda Ferrell, as the representative at least until January. Commissioner Pixie Harrod made a motion to appoint Brenda Ferrell as a representative for Berrien County to the SGRC, seconded by Commissioner Jimmy Parker. The motion carried unanimously.

Jimmy parker – We have been working with the City and the Collaborative on making the YES Center more secure. There was an issue with the desk up front and not having enough room for the Receptionist and Assistant Director to be there but we feel we have it worked out.

Pixie Harrod – ISO Ratings for the new stations were effective August 1st. So reduction in homeowner premiums should start.

PUBLIC COMMENTS:

Buck Warren – Mr. Warren addressed the board with concerns with not having a Fire Coordinator. He feels that this is a position we need to have. The Board gave instruction to the County Administrator to schedule a meeting with all the Fire Chiefs and the Board. Mr. Warren

also commended the Board on the implementation of the new fire stations.

David Shaw - Mr. Shaw was inquiring about the open Assistant Director position at the Recreation Department.

Mr. Woody - Mr. Woody addressed the Board about Marie Magill Road. He stated there are so many pot holes in the road. It needs to be resurfaced and would like to see it put on a list to be done.

COUNTY ADMINISTRATOR COMMENTS:

Brenda Ferrell -

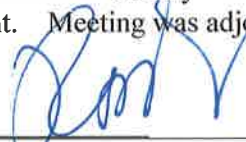
- Barney Parker Rd. has been brought up to look at for our next CDBG Project. The area should meet the criteria. There will be some right-of-way acquisition that will need to be completed but the more we can do before the application is submitted the greater chance of award. The board suggested making a cul-de-sac at the end if we need to. Commissioner Robert Griner made a motion to approve Barney Parker Rd. as the next CDBG Project and move forward with SGRC to starting that process, seconded by Commissioner Jimmy Parker. The motion carried unanimously.
- There will be a Special Called Meeting on August 31, 2018 to approve the Millage Rate Resolution and Insurance Premium Tax Resolution
- August 1st through August 30th is a Public Comment time for the Valdosta Lowndes Metropolitan Area.

ADJOURN

With no other business to come before the Board, Commissioner Jimmy Parker made the motion to adjourn, which was seconded by Commissioner John Nugent. Meeting was adjourned at 6:43 pm.



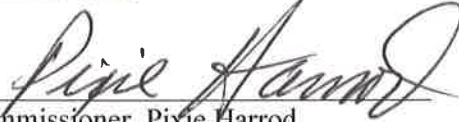
Chairman, Doc Sumner



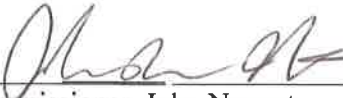
Commissioner, Robert Griner



Commissioner, Jimmy Parker



Commissioner, Pixie Harrod



Commissioner, John Nugent

ATTEST



County Clerk