

**WORK SESSION MEETING
BERRIEN COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 4, 2016
6:00 P.M.**

CALL TO ORDER

Chairman, John Nugent called the work session meeting of the Berrien County Board of Commissioners to order on Tuesday, October 4, 2016, at 6:05 p.m. Members of the Board of Commissioners present were, Commissioners Jimmy Parker, Robert Griner and Doc Sumner. Commissioner Steve Sumner was absent due to the Wiregrass Technical College Annual Meeting.

INVITED GUESTS:

Clinton Ray – Mr. Ray addressed the board about purchasing 1.56 acres at the old land fill off of Garner Road. This is adjacent to his pecan trees. This will provide a straight property line. Mr. Ray said he would have the property surveyed at his cost and pay for all recordings of the closing. He asked the board if they would consider of price of \$1,500.00 per acre.

Billy Retterbush – Mr. Retterbush addressed the board on behalf of the City of Nashville requesting the County pay 1/3 the cost of resurfacing the tennis court. Total cost is \$27,315.00 and if split between the City of Nashville, the County and Board of Education, our cost will be \$9,105.00. The City stated they would like to do the court at Tygart Park too. Mr. Retterbush also presented a letter from Coach Luke. Scott Stalnaker stated the City has an Intergovernmental Agreement with the school and they get priority on the courts, the county would get next priority and then the citizens. The Board felt it was a good idea.

NEW BUSINESS:

A. **Board Appointment – Development Authority** - Administration received a request from the Berrien County Development Authority Board to appoint Kenny Hughes, President of the Bank of Alapaha, to fill the unexpired term of Hiram Griffin who resigned. The term expires March 2020. Commissioner Doc Sumner stated he has been trying to get someone from the West Berrien area on that board for some time. He would like to see Kim Dyer be appointed to that board. Crissy Staley stated the reason why the board recommended Mr. Kenny Hughes is because of the business sector he deals with in the areas through the bank. Commissioner Robert Griner stated that Elna Bragdon serves on that board and she is from West Berrien. Pixie Harrod asked if Kim Dyer lives in the Community. Commissioner Doc Sumner stated she does. Pixie Harrod asked where Mr. Kenny Hughes lives. Crissy Staley stated she does not know. Mr. Pixie Harrod stated that in his opinion, Ms. Dyer lives in the community, she also has banking experience, and it appears she would be a good fit. Commissioner Robert Griner did state that the board positions are staggered.

B. **Permit Fee – Development Authority/Code Enforcement** – Administration received a request from Dennis Adams, Code Enforcement, to waive the \$1,948.00 permit fee for the Berrien County Development Authority. This is for the Berrien Business Park Stumping & Grassing.

C. **Chaparral Expansion Project – Ec Dev.** – Administration received a request from Crissy Staley, Economic Development, requesting the Board give her approval to work with the airport engineers, Michael Baker International, on an expansion project for Chaparral Boats, adjacent to the airport. There is no cost to the county. Greg Weaver is the contractor working for Chaparral. Crissy Staley stated this is the expansion of the small parts plant and that elevation is what FAA would be concerned with. There is a form we will have to file with FAA but there should not be any issues.

D. **RLF Loan Modification Agreement – Economic Development** – Administration received a request from Crissy Staley and Coyote MFG Co. to restructure their \$470,000.00 RLF Loan.

Crissy stated that a new amortization schedule is provided for review.

E. **Equipment Acquisition – Road** – Administration received a request from Ben Warren, Public Works Director, to purchase two 2-way radios. They provided three quotes:

Coopercraft Communications	\$1,010.82
McLaggan Communications & Radar Service	\$1,080.00
Hasty’s Communications & Electroncis, Inc.	\$1,181.25

F. **Solid Waste Contract Award** – Administration is requesting the Board to make a motion to award the Solid Waste Contract to Greenway Services, Inc. effective November 1, 2016. Commissioner Griner stated that Brenda Herring said to please let the board know that she appreciates the opportunity to have served the county but at this point in her life that she feels she needs to give the transfer site up.

G. **FTA FY 17 5311 Contract – Transit** – Administration is requesting the Board execute the FTA FY 17 5311 contract. The contract amount is \$116,309.70. The project is 50% federal funds of \$74,907.000, a local match (by TPO) \$74,907.00. This project also contains 80% capital federal funds in the amount of \$36,002.40 with a local 10% state funds which is \$4,600.30 and a local match of 10% which is \$4,600.30.

H. **Board Appointment – Division of Family and Children Services** – Administration received a request from Mary Bracewell, Division of Family and Children Services, to reappoint Mr. Jason Griffin to the Division of Family and Children Services Board. This is a 5-year term which will expire June 30, 2021. Mr. Griffin has agreed to service.

I. **Ratification Items** – Administration is requesting ratification on the following items:

Days Transmission – Road Department	\$1,000.00
Spectra Computing – Tax Commissioner Computer	\$1,386.44
Albany Industrial – Jail	\$2,927.40
Dixie Sales & Graphics – Cheerleading Uniforms	\$4,661.70
Dixie Sales & Graphics – Soccer Uniforms	\$2,016.00

REPORTS FROM COMMITTEES AND DEPARTMENTS:

Crissy Staley –

- Stated the Development Authority did receive a PACA Letter on the OneGA Application so they will be asking for a letter of support from the County.
- Sheriff Forum is October 13th at 6:00 at the VFW
- Chamber will be hosting a concert at the end of the month

Ben Warren –

- Will be submitting a large pipe order, about \$9,000.00
- We have a problem with someone dumping limbs and debris in the ditch on O.D. Miller Rd. The Board requested Dennis Adams, Code Enforcement, try to make contact with surrounding landowners.

COMMISSIONER’S ITEMS:

Jimmy Parker –

- Magistrate car needs to be replaced. The motor has gone out and the tire came off and messed the front end up. It has 260,000 plus miles on it. We have found a used patrol car for \$4,600.00 from Bundy Auto Sales. It has 87,500 miles on it. Charles Rasmussen, Shop Foreman, has checked the vehicle out. There may be some issues with the transmission and may need to be replaced as

some point. The Board is in agreement that we need to move forward on purchasing this vehicle.

PUBLIC COMMENTS: None

COUNTY ADMINISTRATOR COMMENTS:

Brenda Ferrell –

- AFG Grant – Assisted Firefighters Grant – Application Period is October 11th through November 11th – We need to determine how many trucks to apply for and how much equipment. The Board suggested 3 trucks and about \$200,000.00 in equipment.
- SGRC Annual Area Appreciation Dinner is Thursday, October 27th at 6:00; social hour at 5:00
- Deep South Solid Waste Information Meeting is Wednesday, October 12th at 6:00 at the Catfish House in Adel.
- Sheriff Forum is Thursday, October 13th at the VFW at 6:00
- We need to be thinking of someone as a backup for the Senior Center. We had an incident this week where neither of our workers could be present. We need someone for a call-in basis.
- Reminder that the new FLSA Law becomes effective December 1st. We have six employees it will possibly affect.
- We need to have discussion on sick leave accrual for an employee as some point in the near future.
- We will have an addition to the agenda for a motor repair next week for Layne’s Truck Parts.
- Anytime Fitness wants to do a 5K fundraiser to help the Animal Shelter. The Board said that is a good idea and to thank them for their support.

ADJOURN

With no other business to come before the Board, Commissioner Jimmy Parker made the motion to adjourn, which was seconded by Commissioner Doc Sumner. Meeting was adjourned at 6:52 p.m.

Chairman, John Nugent

ABSENT
Vice Chairman, Steve Sumner

Commissioner, Jimmy Parker

Commissioner, Robert Griner

Commissioner, Doc Sumner

ATTEST
County Clerk