

**REGULAR SESSION MEETING
BERRIEN COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 10, 2015
6:00 P.M.**

CALL TO ORDER

Chairman, Jimmy Parker called the regular session meeting of the Berrien County Board of Commissioners to order on Tuesday, February 10, 2015, at 6:02 p.m. Members of the Board of Commissioners present were, Commissioner Robert Griner, Commissioner Steve Sumner, Commissioner and Commissioner John Nugent. Commissioner Doc Sumner was absent.

Invocation: Commissioner Robert Griner

Pledge: Commissioner John Nugent

MINUTES: Commissioner Steve Sumner made the motion to approve the January 13, 2015 Regular Session Minutes, the February 3, 2015 Work Session Minutes and the February 3, 2015 Executive Session Minutes, seconded by Commissioner John Nugent. The motion carried unanimously

ADDITIONS TO AGENDA: Commissioner Robert Griner made the motion to amend the agenda and add items P-T, seconded by Commissioner Steve Sumner. The motion carried unanimously.

INVITED GUESTS:

Paula Bolmer – Ms. Bolmer came before the Board along with family members to honor and thank four EMS personnel for saving her mother’s life. Ms. Bolmer read a letter to the Board expressing the family’s appreciation. The letter was collected by the County Administrator/Clerk and will be put in their personnel file. Those honored were: Wayne Hiers, Doug Giltner, Shawn Lancaster and Ryan McBrayer. Wayne Hiers also commended Daryl Lancaster, EMS Director, for hiring qualified staff. He stated the two young men were the first ones on scene and did an outstanding job.

Brenda Herring – Rest EZ – Ms. Herring came before the Board to discuss the hauling of Rest EZ Trash to the Evergreen Landfill in Valdosta, Georgia. Mr. Richard Golden from Golden Environmental was also at the meeting with Ms. Herring. There was lengthy discussion on who can haul the trash for Rest EZ and still received the preferred rate at the landfill. Commissioner Steve Sumner stated he will check on the hauling rate if Golden Environmental contracts with Rest EZ but unloads the waste under Rest EZ’s name would they qualify for the preferred rate. He will check with the Deep South Solid Waste Authority and let them know the outcome before a decision is made.

UNFINISHED BUSINESS:

A. Fine & Fee Schedule – County Administrator asked that this item be tabled until next month. Commissioner Robert Griner made the motion to table the item until next month, seconded by Commissioner Steve Sumner. The motion carried unanimously.

NEW BUSINESS:

A. Inmate Medical Invoice – Administration received in invoice from South Georgia Medical Center for inmate medical. The total claim is \$42,365.75. Administration was able to reduce the total invoice to \$9,452.40. Administration is requesting ratification on the payment to South Georgia Medical Center. Commissioner John Nugent made the motion to ratify the payment of \$9,452.40 to South Georgia Medical Center, seconded by Commissioner Steve Sumner. The motion carried unanimously.

B. Board Appointment – Recreation – Administration received a request from Brad Wells with a

recommendation from the Recreation Board to appoint Dustin Vic Tucker of Alapaha to fill the unexpired term of Jerry Brogdon. That term will expire December 2019. Commissioner John Nugent made the motion to appoint Dustin Vic Tucker to the Recreation Board to fill the unexpired term of Jerry Brogdon which expires December 2019, seconded by Commissioner Robert Griner. The motion carried unanimously.

C. 2015 CDBG Project & Resolution – Administration is requesting the board make a selection on the 2015 CDBG Project. Several roads were reviewed and it is the recommendation of Ben Warren, Public Works Director, to name King Road, which includes Benefield Lane, and Browning Road as our 2015 CDBG Project. The total cost of the project is estimated at \$563,482.00. The grant is \$500,000.00. This project was approved by the Chairman and needs to be ratified. Administration is also requesting we approve a Resolution naming Watkins & Associates as the project engineer. Lastly, we have to state conflicts of interest and if there are none we have to clearly state that in a public meeting. Commissioner Robert Griner made a motion to ratify the 2015 CDBG Project as King Road, which includes Benefield Lane and Browning Road and to approve the Resolution naming Watkins & Associates as the project engineer. Commissioner Steve Sumner made a motion to give a county match of \$40,000.00 on a \$500,000.00 award and anything in excess of \$500,000.00 to match up to \$100,000.00, seconded by Commissioner Robert Griner. The motion carried unanimously. Commissioners Steve Sumner, Robert Griner, John Nugent and Jimmy Parker stated there are no conflicts of interest. Commissioner Doc Sumner was absent.

D. 2015 CDBG RESOLUTION – This is the Resolution which will have to be executed for the CDBG Project. Motion was made with Item C above.

E. Equipment Acquisition – Tax Assessor – Administration received a request from Greg Nimmo, Tax Assessor, to purchase a new server for the WinGap Program. Two quotes were received. We are requesting approval on the lower quote, \$7,185.00, from Spectra Computing. This is something that we need to do in order to support the State site that was changed over three years ago. Commissioner Robert Griner made the motion to approve the purchase of the server from Spectra Computing in the amount of \$7,185.00, seconded by Commissioner Steve Sumner. The motion carried unanimously.

F. Equipment Acquisition – Alapaha Fire Department – Administration received a request from Alapaha Fire Department to purchase five pagers from Hasty's Communications & Electronics, Inc. The Board would like to know if the cities are purchasing any of the pagers. Commissioner Steve Sumner stated that in the Service Delivery Strategy we are going to ask that the cities pay 50% on capital items. Commissioner John Nugent made a motion to table to this item, seconded by Commissioner Robert Griner. The motion carried unanimously.

G. Lawn Maintenance Contract – Administration advertised and received bids for the Lawn Maintenance Contract. This is a two year contract. Two bids were received: Paynes Lawn Maintenance \$1,175.00 monthly and 1st Choice Lawn Service, \$815.00 per cut. Commissioner Steve Sumner made the motion to approve the Lawn Maintenance Contract with Payne's Lawn Maintenance in the amount of \$1,175.00 monthly, seconded by Commissioner Robert Griner. The motion carried unanimously.

H. Equipment Ratification – Administration is requesting the board ratify a change on the purchase of the pump that was approved last month. The motion was made to purchase the pump from Municipal Equipment Company for \$4,205.00. After more review of the quotes it was recommended by Buck Warren to purchase the pump from MES Carolinas in the amount of \$3,696.48. Commissioner Robert Griner made the motion to ratify the pump purchase from MES Carolinas in the amount of \$3,696.48, seconded by Commissioner Steve Sumner. The motion carried unanimously.

I. Resolution – Economic Opportunity and Incentive Scale – Administration received a request from the Development Authority Board for discussion on adopting an Economic Opportunity and Incentive Scale and Tax Abatement Plan for Manufacturing/Distribution. The Economic Development Authority is requesting the Board approve a Resolution on this. Crissy Staley, Economic Development Director, stated it is a simple agreement which she can start negotiations with. Any taxing agreement would be brought before the Board before it is finalized. Commissioner Steve Sumner stated he would like to see something more complete. Crissy Staley stated that any taxing authority involved would have to agree to the final agreement. Commissioner Steve Sumner suggested giving Crissy Staley the next 90 days to work with this offer but within that 90 days and preferable 30 days work on a clawback. Commissioner Steve Sumner made the motion to approve Exhibit A up to 90 days with the understanding that the Economic Development Board bring back a clawback provision, seconded by Commissioner Robert Griner. The motion carried unanimously.

J. ACCG Invoice – Administration is requesting ratification of payment to ACCG in the amount of \$2,500.00. ACCG filed all of the 401(1) Defined Contribution Plans in the ACCG Program with the IRS in January of 2014 for all individual determination letters. The fee for this filing was \$2,500.00. ACCG prepaid the fee on our behalf. Commissioner Robert Griner made the motion to ratify the payment of \$2,500.00 to ACCG, seconded by Commissioner John Nugent. The motion carried unanimously.

K. Inmate Supplies – Jail – Administration is requesting ratification on expenses incurred from the jail for inmate supplies. There are two invoices from Bob Barker totaling \$3,325.29. Invoice # NC1001203951 \$2,100.00 and NC1001199289 \$1,225.00. Commissioner Robert Griner made the motion to ratify the payment of \$2,100.00 and \$1,225.00 to Bob Barker, seconded by Commissioner John Nugent. The motion carried unanimously.

L. Mod 1 Training – Fire Depts. – Administration received a request from Enigma Fire Chief, Wayne Chin, for approval of a Mod 1 class. Steve Adams is willing to instruct the class for a flat fee of \$1,235.00. There will be an additional \$10.00 charge per person if the Board chooses to have him certify the attendees in CPR. Commissioner Robert Griner made the motion to approve the Mod 1 Training with Steve Adams as the Instructor for \$1,235.00 and include CPR Training at \$10.00 per person, seconded by Commissioner Steve Sumner. The motion carried unanimously.

M. 2015 LMIG Project – Administration is requesting discussion on the 2015 LMIG Project. Bids were opened with the low bid of \$1,202,930.59 from Scruggs. We received \$529,869.56 for this project and we have a 30% match, \$158,960.87. Nash Rd and Aulie Gaskins Rd. will be completely county funds only and cannot be part of the 30% match. Commissioner Steve Sumner made the motion to approve Lenox-Alapaha Rd. (McClellan Rd. to Vickers Church Rd.) 1.7 miles, Sandy Bluff Rd, 1.3 miles, Pleasant Dr., 3.01 miles, Nash Rd., .39 miles, Aulie Gaskins Rd., .41 miles, seconded by Commissioner John Nugent. The motion carried unanimously.

N. Appointment of Fire Coordinator – Administration received a resignation letter from Buck Warren resigning as Fire Coordinator. Commissioner Robert Griner made the motion to appoint Commissioner John Nugent as Fire Coordinator. The motion carried unanimously.

O. Computer Acquisition – Sheriff – Administration received a request to purchase a new computer for Major Paulk. A virus destroyed his hard-drive. Brad McCall with Spectra Computing stated that it cannot be recovered and is old and needs to be updated with new software. This item needed to be ratified as it was purchased as an emergency. Commissioner Robert Griner made the motion to ratify the purchase of a new computer from Spectra Computing in the amount of \$913.00, seconded by Commissioner Steve Sumner. The motion carried unanimously.

P. QPublic – Administration received a new Professional Services Agreement for QPublic.net. This agreement is effective upon execution for one year with additional automatic renewals for 2015, 2016 and 2017, with the termination of the agreement on June 30, 2018. The cost is \$7,500.00 each year. This is in our current budget. There is a 30 day notice termination clause by either party prior to term end. Commissioner Robert Griner made the motion to approve the QPublic.net Agreement for \$7,500 each year, seconded by Commissioner Steve Sumner. The motion carried unanimously.

Q. Drug Court Chemicals – Administration is requesting the Board ratify a purchase for drug testing chemicals for the Drug Court. Commissioner Robert Griner made the motion to ratify the drug testing chemicals from Siemens Healthcare Diagnostics Web Shop in the amount of \$2,597.80, seconded by Commissioner Steve Sumner. The motion carried unanimously.

R. Equipment Repair – Road – Administration is requesting the Board ratify the equipment repair to Unit 11, dump truck. The purchase is from Rush Truck Parts in the amount of \$1,051.90, seconded by Commissioner Steve Sumner. The motion carried unanimously.

S. SGRC Agreement for GISS – Administration received a request from Greg Nimmo to enter into an agreement with South GA Regional Commission for Geographic Information System Services. The charge is \$2,270.00. This is an annual contract which is a budgeted item. Commissioner Steve Sumner made the motion to approve the agreement with South GA Regional Commission for Geographic Information System Services in the amount of \$2,270.00, seconded by Commissioner Robert Griner. The motion carried unanimously.

T. Title VI Policy – Transit – Administration is requesting the Board review and approve the Title VI Policy. This policy assures GDOT that no person shall on the basis of race, color, national origin, age, disability, family or religious status, as provided by the Title VI of the Civil Rights Act of 1964, Federal Transit Laws, 49 CFR Part 21 Unlawful Discrimination, nondiscrimination in Federal-Assisted Programs of the Department of Transportation and as per written guidance under FTA Circular 4702.1B, dated October 2012, be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity undertaken by the agency. Commissioner Steve Sumner made the motion to give the Chairman, Jimmy Parker, authorization to approve the final Title VI Plan, seconded by Commissioner John Nugent. The motion carried unanimously.

REPORTS FROM COMMITTEES AND DEPARTMENTS:

Crissy Staley –

- Employment Agreement – The Chamber Board and the Economic Development Boards asked Crissy to present to the Commission Board an Employment Agreement. Commissioner Steve Sumner stated if the law says they can hire and fire then we do not need an agreement. If those two boards want an agreement it should be between them. Commissioner Steve Sumner made a motion to reject the employment agreement, seconded by Commissioner John Nugent. The motion carried unanimously.
- Miller Building – Stated he misunderstood how grant works. They county does not own the facade as originally thought. The owner will grant an easement. The property owner will insure the entire building. The Board felt that we need to have the County Attorney look at this more closely to make sure we will not have any liability.
- Revolving Loan Fund was approved for TBK for \$75,000.00 which will add two employees.
- American Pickers will be in Berrien County filming late March/April.
- Coyote Parking Lot – Ben Warren, Public Works Director, gave a quote on crush and run, grading and hauling dirt of \$10,000.00. Crissy did pull the lease agreement and it does not address parking lot. She read the maintenance section of the lease. The Board feels it is Coyote's

responsibility. The Bard said if they are willing to purchase the materials then we would put it down and we will supply the dirt. Crissy stated they are meeting all their bench marks according to their lease.

- Crissy Staley stated that their Development Authority Attorney checked into the commission to Mr. Newbern on rent from the warehouse building. The Development Attorney said it is not legal to pay the commission so that will stop.

COMMISSIONER’S ITEMS:

John Nugent –

- Provided quotes for the new fire satellite stations.

Jimmy Parker –

- Commissioner Parker met with Rodney Stone, Maintenance, and Brenda Herring at Rest EZ today. We are suggesting moving the pads for the compactors about 25 feet from the gate. Everyone was in agreement.

Robert Griner –

- Brian Shaw has been in contact with a company in North GA that can look at the clock at the old courthouse. He said it would cost \$200.00. County Administrator asked that Brian Shaw contact Rodney Stone, Maintenance, to coordinator. Commissioner Robert Griner made the motion to have County Administrator, Brenda Ferrell, contact Brian Shaw to schedule a time, seconded by Commissioner Steve Sumner. The motion carried unanimously.

Steve Sumner -

- We are in the process of completing the Service Delivery Strategy Agreement. There are really only two areas that we are requesting a change on. We are requesting that the cities pay a portion on 911 capital equipment and the cities that share a city/county fire department contribute 50% to capital items.
- Commissioner Steve Sumner gave an update on HB 170, The Transportation Act.

COUNTY ADMINISTRATOR COMMENTS:

Brenda Ferrell –

- The Economic Development Summit is March 10th from 8:00 to 5:00 at Chaparral. We have to RSVP by February 16th.
- The ACCG Annual Conference in Savannah is April 17 – 21st. The Board feels that it would be beneficial to attend this year.

PUBLIC COMMENTS: None

ADJOURN

With no other business to come before the Board, Commissioner Steve Sumner made the motion to adjourn, which was seconded by Commissioner Robert Griner. Meeting was adjourned at 7:35 p.m.

Chairman, Jimmy Parker

Vice Chairman, John Nugent

Commissioner, Steve Sumner

Commissioner, Robert Griner

ABSENT
Commissioner, Doc Sumner

ATTEST
County Clerk

