

**REGULAR SESSION MEETING
BERRIEN COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 14, 2015
6:00 P.M.**

CALL TO ORDER

Chairman, Jimmy Parker called the regular session meeting of the Berrien County Board of Commissioners to order on Tuesday, April 14, 2015, at 6:03 p.m. Members of the Board of Commissioners present were, Commissioner Robert Griner, Commissioner Steve Sumner, Commissioner Doc Sumner and Commissioner John Nugent.

Invocation: Robert Griner

Pledge: Doc Sumner

MINUTES: Commissioner Steve Sumner made the motion to approve the March 10, 2015 Regular Session Minutes, the March 17, 2015 Special Called Meeting Minutes, the April 7, 2015 Work Session Minutes and the April 7, 2015 Executive Session Minutes, seconded by Commissioner Robert Griner. The motion carried unanimously

ADDITIONS TO AGENDA: Commissioner Robert Griner made the motion to amend the agenda and add items J - N to the agenda, seconded by Commissioner Steve Sumner. The motion carried unanimously.

NEW BUSINESS:

A. Board Appointment – Economic Development - Administration received a notice from the Berrien County Development Authority Board that Chairman Paul Hamilton resigned his position effective April 30, 2015. Mr. Hamilton will be moving out of the county. The Development Authority Board is recommending Charles Blewett to fill the unexpired term of Paul Hamilton which will expire March 2016. Mr. Blewett is also a graduate of the Georgia Academy of Economic Development. Crissy Staley stated Mr. Blewett has a degree in Regional Development. Commissioner Steve Sumner made a motion to approve Mr. Charles Blewett to the Development Authority Board, seconded by Commissioner John Nugent. The motion carried unanimously.

B. Nutrition Contract Renewal for FY 2016 - Administration received a request from Southern Georgia Regional Commission's Area Agency on Aging requesting to extend our nutrition contract through FY 16. The Area Agency on Aging has not received a final allocation issuance for FY 16 from the Georgia Department of Human Services, Division of Aging Services. Unless funding cuts are so drastic as to make it impossible, it is their intent to fund FY16 contract at a level very similar to the FY15 contract amount. Commissioner Robert Griner made the motion to approve the Nutrition Contract Renewal for FY 2016 with Southern Georgia Regional Commission's Area Agency on Aging, seconded by Commissioner Doc Sumner. The motion carried unanimously.

C. New Fire Districts - Administration is requesting the Board review the proposed new fire districts which South GA Regional Commission is recommending. This map is showing a 5-mile radius. Commissioner John Nugent made a motion to approve the new fire districts, seconded by Commissioner Doc Sumner. Commissioner Steve Sumner asked how 911 will get data for these districts. Commissioner John Nugent withdrew his Motion. Commissioner Steve Sumner made the motion to table

this item until next month, seconded by Commissioner Robert Griner.

D. Building Repairs – Ag Center - Administration is requesting the Board ratify the purchase of three new doors for the Ag Center. The purchase and installation was from Rick Fennell Contracting in the amount of \$4,174.00. We tried to get a total of three bids and were not able to find anyone other than Rick Fennel who was willing to bid. Commissioner Robert Griner made the motion to ratify the purchase of three doors for the Ag Center from Rick Fennell Contracting in the amount of \$4,174.00, seconded by Commissioner Steve Sumner. The motion carried unanimously.

E. A/C Purchase – Ag Center - Administration is requesting the Board ratify the purchase of a new a/c unit at the Ag Center. The purchase was from Air Depot in the amount of \$2,948.00. Commissioner Robert Griner made a motion to ratify the purchase of an A/C Unit from Air Depot in the amount of \$2,948.00, seconded by Commissioner Steve Sumner. The motion carried unanimously.

F. Drug Court Testing Supplies - Administration is requesting the Board ratify the purchase of Drug Court testing supplies from Siemens Healthcare Diagnostics Web Shop in the amount of \$6,129.12. Commissioner Steve Sumner made the motion to ratify the purchase of Drug Court testing supplies from Siemens Healthcare Diagnostics Web Shop in the amount of \$6,129.12, seconded by Commissioner Robert Griner. The motion carried unanimously.

G. Hall, Booth, Smith, P.C. – LOST - Administration is requesting the Board ratify the payment to Hall, Booth, Smith, P.C. in the amount of \$96,890.24. This is for LOST. Chairman Parker stated this is less than what we anticipated. Commissioner Steve Sumner made the motion to ratify the payment of \$96,890.24 to Hall, Booth, Smith P.C., seconded by Commissioner Robert Griner. The motion carried unanimously.

H. Routine Maintenance Purchases – Road – County Administrator is requesting these items be ratified. They are all items needed for routine maintenance. The Order from Cherokee Culvert, four of the 18 x 20 will be reimbursed by Southern Gas Company for \$796.00. Those pipes will be installed on the roads where they have gas lines crossing the road. Commissioner Robert Griner made the motion to ratify the following purchases:

Nashville Tractor – 2 Mower Tires, 6 Blades, 3 Bolt Kits	Unit 120	\$ 988.64
Nashville Tractor – 2 mower tires, 4 skids, 20 bolts, 3 bolt kits	Unit 121	\$ 871.42
Yancey Brothers – 20 blades 5/8x6x7, 20 blades 3/4x8x7x1/2	Grader & Drag	\$2,161.00
Cherokee Culvert – Pipe		\$6,366.45
Fausett Oil – 250 Gallons 15W40 Oil, 250 gallons AW Hydraulic Fluid		\$3,707.50

Seconded by Commissioner John Nugent. The motion carried unanimously.

I. Fire Tanker Lights – NLFD - Administration received a notification from Blair Joiner advising the 6-month period to get the tanker on the road is up. Charles Rasmussen, Shop Foreman, provided a list of supplies needed. Paul Guay, NLFD Chief, provided a quote for the lights he is requesting.

<u>Galls – Lightbar</u>	\$ 739.98
<u>Agri Supply - 6 – strobes, 1 roll of wire, 2 – 4” LED side (red)</u>	<u>\$ 374.63</u>
TOTAL	\$1,114.61

<u>Southern Sirens & Lights</u>	
LED (used with a warranty)	\$ 500.00
Whelen M7 LED Lighthead (strobes)	\$ 873.60
Flange	\$ 54.00
TOTAL	\$1,427.60

Commissioner John Nugent asked New Lois Fire Chief Paul Guay if he wants to add anything. Paul Guay said the strobe lights from Agri Supply will not be sufficient to meet the NFPA standards. They would be placed too far apart and not bright enough. Robert Griner made the motion to purchase the lights from Galls and Agri Supply for \$1,114.61. Commissioner John Nugent stated this is a one-time purchase and that he feels we should support the Chiefs recommendation. Commissioner Robert Griner withdrew his motion. Commissioner Robert Griner made the motion to approve the quote from Southern Sirens & Lights for \$1,427.60, seconded by Commissioner John Nugent. The motion carried unanimously. Commissioner Steve Sumner asked where the equipment is that was on the old truck. Chief Paul Guay stated that on Truck 72, the light bar caught on fire and his no good. The siren box, radio, coax and antennae were left with Mike Porter at the shop. All the wiring, harness, etc. is with Paul Guay and will get them to Mike Porter in the Shop.

J. Mold Testing – Old Courthouse – Administration is requesting the Board’s approval to have the old courthouse test for mold by Murray Gaskins, Jr. from Environmental Audit and Assessment, Inc. Mr. Gaskins addressed the Board last week and stated he would test the building and give a recommendation for \$1,500.00. Commissioner Doc Sumner made the motion to have Environmental Audit and Assessment, Inc. test for mold in the old courthouse for \$1,500.00, seconded by Commissioner Steve Sumner. The motion carried unanimously.

K. Committee Appointment – Ag Center – Administration is requesting the Board appoint two new members to the Ag Center Committee. This is a five member committee. The recommendation is to appoint Patrick Willis, County Extension Coordinator, replacing Tim Flanders and to appoint Garvey Nichols, Young Farmer Advisor, replacing Bert Bodiford. The other three members agreed to continue serving. They are Jimmy Lane, Janet Studstill and Parrish Akins. Commissioner Steve Sumner clarified that this is a committee and not a board. Commissioner Robert Griner made the motion to approve the appointment of Patrick Willis and Garvey Nichols to the Ag Center Committee, seconded by Commissioner Steve Sumner. The motion carried unanimously.

L. Work Detail Agreement – Road Dept. – Administration received the FY 2015-2016 Work Detail Agreement between Berrien County and Georgia Department of Corrections. This is for the work detail crew that operates under the Road Department. The contract price is \$39,500.00 which is our current rate. County Administrator, Brenda Ferrell, stated this is funded through the Solid Waste Fund. Commissioner Steve Sumner made the motion to approve the Work Detail Agreement with the GA Department of Corrections for \$39,500.00, seconded by Commissioner Doc Sumner. The motion carried unanimously.

M. Equipment Repair – Road Dept. – Administration received a request from Ben Warren, Public Works Director, to repair the excavator. This repair is for the undercarriage. They received three quotes and are requesting approval for Flint Equipment. Quotes received were:

Flint Equipment	\$3,666.32
Swain Heavy Equipment & Parts	\$3,895.00

Rebuilders Unlimited (SC)

\$3,287.56 (Plus Freight of approx. \$500.00)

Commissioner Robert Griner made the motion to approve the equipment repair from Flint Equipment in the amount of \$3,666.32, seconded by Commissioner Doc Sumner. The motion carried unanimously.

N. Sherry Lane - Discussion – At the Work Session last week a group of citizens who live on Sherry Lane came before the Board asking for assistance with their road. This is not a county road. Commissioner Steve Sumner stated that Brenda Ferrell, County Administrator, requested deeds pulled by the Tax Assessors Office which shows that Mr. Wikle owns the road. Commissioner John Nugent said he would not mind taking it over as a road. Commissioner Steve Sumner pointed out to Commissioner Nugent that there are subdivision guidelines which require it to be paved for us to take the road. Commissioner Steve Sumner stated if we treat him like we do everyone else, we would send him a letter. Ben Warren, Public Works Director went out and checked the drainage which is the North end of the property not coming from the county road. Commissioner Doc Sumner said he would love to help them but feels everyone living out there should share the cost. The Board agreed to have Brenda Ferrell, County Administrator, send a letter stating that the County cannot assist them with this issue.

REPORTS FROM COMMITTEES AND DEPARTMENTS:

Crissy Staley – Gave an up-date on the Miller Building/Grant issue and the constitutional authority of the Economic Development Board. Commissioner Steve Sumner made the motion to delay closing on the Miller Building until no later than July 30, 15 or until we receive DCA approval, whichever occurs first, seconded by Commissioner Robert Griner. The motion carried unanimously.

COMMISSIONER'S ITEMS:

Jimmy Parker –

- Dennis Adams, Code Enforcement, sent a letter to the landowner on Barker Road where we had the complaint of trash.
- Chairman Parker stated he was notified by the City of Nashville that they would no longer be spraying for mosquitos at the ball park. There were several items that they reduced funding on. Some of those items were cutting \$200.00 per month from the library budget, no longer paying for the Search and Rescue phone and requesting the County pay for half of the Nashville Fire Training. Commissioner Steve Sumner stated typically this would be discussed in the Service Delivery Strategy Meetings which we are in the process of now.
- The trash compactor has been installed. We need to add a rail around it for safety. We have one quote for \$980.00. The Board would like Rodney Stone, Maintenance to get a few more quotes and to also see if the shop can make a rail.

Steve Sumner –

- We had talked about using the hallways for displays for the Historical events. The Board gave Brian Shaw the directive to get approval from County Administrator, Brenda Ferrell, before setting anything up.
- Spoke with Ben Warren, Public Works Director, who stated Scruggs should be starting paving next Wednesday.

COUNTY ADMINISTRATOR COMMENTS:

Brenda Ferrell –

- Professionals Luncheon – April 22, 2015
- Administration received a request from Daryel Lancaster to support a Moody event at Possum Creek. He is requesting approval for ambulance coverage with an extra staffed ambulance for dedicated coverage of this event. The Board did not approve this.
- Administration received a request from Daryel Lancaster to support “A Day in the Woods” by Gaskins Forest Education Center in Alapaha. The Board did not approve this.
- Bullet Proof Vests up to a 50% grant but not determined until it is awarded in October. Commissioner Steve Sumner made the motion to move forward with the grant application, seconded by Commissioner Robert Griner. The motion carried unanimously.
- County Administrator, Brenda Ferrell, advised the Board that the Cintas Contract for the door mats is up. She is not recommending renewing that contract. We spend \$103.00 per month for the mats. We can purchase mats for less than \$500.00. She has spoken with the custodial staff to make sure that it would not impact their work load to have to clean them. The custodial staff was fine with the change. She is also recommending cancellation on the Cintas contract as they are not fulfilling the contract. They are not changing out the mats but yet charging us for them. Commissioner Steve Sumner made the motion to approve the cancellation of the Cintas Contract and to purchase mats to replace this, seconded by Commissioner Doc Sumner. The motion carried unanimously.
- Administration received a request from American Red Cross to receive their \$5000.00 which is budgeted. Commissioner Steve Sumner made the motion to approve, seconded by Commissioner Doc Sumner. The motion carried unanimously.
- Administration is requesting approval for payment of \$46,750.00 to Meeks CPA for our June 30, 2014 audit. Commissioner Steve Sumner made the motion to approve payment of \$46,750.00 to Meeks CPA, seconded by Commissioner Robert Griner. The motion carried unanimously.
- Public Works started stumping at the Industrial Park.
- Service Delivery Strategy Meeting is April 30th at 6:00 p.m.
- Business After Hours in the Administration Building April 30th at 5:00 p.m.

PUBLIC COMMENTS: None

EXECUTIVE SESSION: (personnel)

Commissioner Robert Griner made a motion to move into Executive Session for personnel at 7:14 p.m., seconded by Commissioner Steve Sumner. Commissioner Robert Griner made a motion to move out of Executive Session and back into Regular Session at 8:52 p.m., seconded by Commissioner Steve Sumner.

Commissioner Steve Sumner made a motion to increase the EMA/911 Director salary by \$2,000.00 annually due to her receiving her EMA Director Certification, seconded by Commissioner Robert Griner. The motion carried unanimously.

Commissioner Steve Sumner made the motion to approve benefits, as an exception, based on the hours worked for Jessica Stone, Animal Control part-time employee, seconded by Commissioner Robert Griner. The motion carried unanimously.

ADJOURN

With no other business to come before the Board, Commissioner Robert Griner made the motion to adjourn, which was seconded by Commissioner John Nugent. Meeting was adjourned at 8:53 p.m.

Chairman, Jimmy Parker

Vice Chairman, John Nugent

Commissioner, Steve Sumner

Commissioner, Robert Griner

Commissioner, Doc Sumner

ATTEST _____
County Clerk