

**WORK SESSION MEETING
BERRIEN COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 3, 2016
6:00 P.M.**

CALL TO ORDER

Chairman, John Nugent called the work session meeting of the Berrien County Board of Commissioners to order on Tuesday, May 3, 2016, at 6:00 p.m. Members of the Board of Commissioners present were, Commissioner Robert Griner, Commissioner Doc Sumner and Commissioner Steve Sumner. Commissioner Jimmy Parker was absent.

NEW BUSINESS:

A. General Liability Insurance Renewal – Administration is requesting the board review the insurance quote from Atwater Houston for the General Liability Insurance which is underwritten by OneBeacon Insurance Group. OneBeacon guarantees a rate no higher than \$212,020.64 which is less than a 4% increase. Hayden Hancock was at the meeting to explain the increase and answer any questions. Commissioner Steve Sumner stated we need to review this closely to make sure we have the properties listed correctly to keep costs down.

B. Rezoning & Special Exception Request – Charles Carroll/Wesley Griner – Administration received a request from the Planning Commissioner to approve a rezoning and special exception request from Mr. Charles Carroll and Mr. Westley Griner. Mr. Carroll and Mr. Griner submitted an application to rezone their property from RR (Rural Residential) to AU (Agricultural Use) so that they may file for SE (Special Exception) to allow a home based auto repair. The Planning Commission is recommending the rezoning and special exception. The special exception is recommended with the following stipulations:

- No more than 15 cars associated with the operation of the business allowed at one time.
- Autos must be removed from the property within 45 days.
- All autos associated with the operation of the business must be located in the rear of the property by November 2016.
- Security/privacy fencing placed on south side of property by April 2017.

Rezoning – Harold Moore, Jr. – Mr. Moore submitted an application to rezone his property from AU (Agricultural Use) to GB (General Business) to allow construction of building to house a retail auto/ATV Accessory Shop. The Planning Commission is recommending the rezoning with the following stipulations:

- Business open within a year.
- Entrance/access from Barbershop Rd.

Public hearings have been held by the Planning Commission with no complaints or phone calls.

C. Moody Overlay Zoning Historical Noise Contour – Planning Commission – Administration received a request from the Planning Commission to create a policy to utilize the Historical Noise Contour Map when permitting in the Moody Overlay Zoning area. Nick Lacey stated that the County approved the Joint Land Use Study last year. This is something that will be in place if Moody AFB was ever to receive larger aircraft. Commissioner Steve Sumner stated so this does not

mean homes cannot be built but it just requires stronger building code for noise in that area. Mr. Lacey confirmed that was correct.

D. Veterans Memorial Parkway – Signage – Administration received a quote from Georgia Department of Transportation for signs for the Veterans Memorial Parkway. The cost is \$495.91. The board was in agreement of paying for the signs. Klem Nessmith said there will be a ceremony on May 18th at 11:00 and invited the board to attend.

E. DATE Fund Transfer to Drug Court – Administration received a request from Judge Perkins for all DATE Fund money to be transferred to Drug Court. He and he Sheriff has agreed that \$2,000.00 will stay in the DATE Fund for drug education for the schools and all other funds will be turned over to Drug Court. This will be a transfer of \$48,896.95.

F. Board Appointment – Aging Advisory Council – Administration received a request from Southern GA Area Agency on Aging to appoint a representative to the Aging Advisory Council. This is a three year term. Ms. Elizabeth Moore’s term expires June 30, 2016.

G. Board Appointment – Behavioral Health – Administration received a request from the South GA Community Service Board to appoint a representative to the South Georgia Community Service Board. Ms. Sherrie Williams is our current Berrien County Representative. Her term expires in June and does not wish to serve another term.

H. Emergency Housing Agreement – Quality Health of Fernandina Beach – Administration received a request from Quality Health of Fernandina Beach asking if the Board will extend the current agreement again this year. They are requesting a new agreement be executed, just no changes.

I. Dental & Vision Renewal Rates – Administration received the renewal rates on dental and vision through Ameritas. There were no rate increases.

J. Ratification Items – Administration is requesting ratification on the following items:

- Indemnity Agreement – Development Authority
- Airport Construction – 25% match \$38,414.15
- Dixie Sales & Graphics – BB/SB Uniforms \$ 8,712.00
- Vehicle Acquisition – Sheriff \$98,577.50
- Cherokee Culvert Company, Inc. \$ 5,635.50
- Southeastern Tire \$ 2,398.20

REPORTS FROM COMMITTEES AND DEPARTMENTS: None

COMMISSIONER’S ITEMS:

John Nugent –

- Gave an update on the Fire Meeting – He stated that we will have to have a Class A pumper which pumps 750 gallons a minutes by 2025. Nick Lacey commended the board of all the work that has been put into constructing the new fire stations and redrawing the new fire districts.

Doc Sumner –

- Commended Klem Nessmith for what he has done in getting the Veterans Memorial Parkway named. The Board agreed.

Robert Griner –

- Introduced Mary Loan Nix who is a high school student that is in the audience tonight. She and

her parents are attending the meeting for a project.

Steve Sumner –

- Gave an update on refinancing the Administration Building
- Ms. Pope thanked the Board for the gift card given to her for allowing the County to use her property for the Retreat over the last several years.

PUBLIC COMMENTS:

Brian Shaw – asked about two of the lights being fixed in the old courthouse. Maintenance has that on his schedule.

Klem Nessmith – addressed the board about concerns for needing a new ambulance as well as concerns for Road Department issues/suggestions.

COUNTY ADMINISTRATOR COMMENTS:

Brenda Ferrell –

- Rest EZ Contract – Brenda Herring is supposed to get back in touch with me about any fee increases.
- LMIG Update – Waiting on Scruggs to sign the contracts. We should be able to schedule a pre-construction meeting within the next two weeks.
- LMIG – striping – Application was submitted and should be awarded no later than June 30th.
- Borrow Pit – it will cost approximately \$10,000.00 to permit the pit at the old landfill. We also have a citizen interested in purchasing it. The Board asked that Ben Warren attend the Regular Session Meeting.
- Lawn Maintenance Contract – Administration was contacted by an individual who is interested in taking over the lawn maintenance contract if the board terminates the existing contract.
- GEMA Statewide Mutual Aid and Assistance Agreement – This is a contract that is executed every 4 years. This was just handed to the County Administrator and will be added as an item next week.
- Recorder for 911 – E-911 Director Angie Rutland stated they are having problems with their recorder. If this goes out, we will not have recordings of calls. Quality Recording will install a loaner for six months if Berrien County will commit to the purchase. The cost is \$15,000.00.
- Server Purchase – The Sheriff Department server is down and the recommendation from Brad McCall is to purchase a new service. The quote provided is \$6,915.75.
- Airboat – A citizen approached the Sheriff about purchasing the airboat which we received as surplus equipment. The Board felt we need to place it with Iron Plant and auction it.

ADJOURN

With no other business to come before the Board, Commissioner Robert Griner made the motion to adjourn, which was seconded by Commissioner Doc Sumner. Meeting was adjourned at 7:05 p.m.

Chairman, John Nugent

Vice Chairman, Steve Sumner

Commissioner, Jimmy Parker

Commissioner, Robert Griner

Commissioner, Doc Sumner

ATTEST _____
County Clerk