

**REGULAR SESSION MEETING
BERRIEN COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 14, 2016
6:00 P.M.**

CALL TO ORDER

Chairman, John Nugent called the regular session meeting of the Berrien County Board of Commissioners to order on Tuesday, June 14, 2016, at 6:04 p.m. Members of the Board of Commissioners present were, Commissioner Steve Sumner, Commissioner Jimmy Parker, Commissioner Robert Griner and Doc Sumner.

Invocation: Commissioner Jimmy Parker

Pledge: Commissioner Robert Griner

Approval of Minutes: Commissioner Doc Sumner made the motion to approve the May 10, 2016 Regular Session Minutes and the June 7, 2016 Work Session Minutes, seconded by Commissioner Steve Sumner. The motion carried unanimously.

Additions to Agenda: Commissioner Steve Sumner made the motion to add Item I to the agenda, seconded by Commissioner Robert Griner. The motion carried unanimously.

PUBLIC HEARING:

A. Multiyear Installment Sale Agreement (Refinance of Admin Bldg) – Commissioner Jimmy Parker made the motion to entering into public hearing for the Multiyear Installment Sale Agreement at 6:05 p.m., seconded by Commissioner Robert Griner. The Board approved a Resolution authorizing the Sale on the Administration Building during the work session. The Board also approved the direction letter going to BNY Mellon instructing them to notify bondholders the 2006 certificates are being paid early. Bids were received with BB&T being the only bid received at a rate of 2.64% for 15 years. This will be approximately a \$42,000.00 annual savings with a total savings over the loan of \$616,555.04. Commissioner Steve Sumner explained the sale of the bonds and that there was a 10 year period where would could not change the loan. May 31st, 2016 was the first available date that we were able to refinance. We have worked very hard by getting the county credit rating where it needs to be in order to accomplish this. There were several comments by financial institutions on how impressive the financial outlook is now and how it has improved. He also explained that the county and the City of Nashville will designate these savings to go to Economic Development. Chairman John Nugent asked if there were any public comments. There were none. Commissioner Steve Sumner made the motion to go out of public hearing at 6:10 p.m., seconded by Commissioner Robert Griner.

UNFINISHED BUSINESS:

A. Board Appointment – Behavioral Health – Administration received a request from the South GA Community Service Board to appoint a representative to the South Georgia Community Service Board. Ms. Sherrie Williams is our current Berrien County Representative. Her term expires in June and does not wish to serve again. Commissioner Robert Griner stated that Sara Paulk has agreed to service. Commissioner Robert Griner made the motion to appoint Sara Paulk to the South Georgia Community Service Board for the next term, seconded by Commissioner Jimmy Parker. The motion carried unanimously.

B. Board Appointment – Aging Advisory Council – Administration received a request from Southern GA Area Agency on Aging to appoint a representative to the Aging Advisory Council. This is a three year term. Ms. Elizabeth Moore’s term expires June 30, 2016. She is willing to serve another term.

Commissioner Robert Griner made the motion to reappoint Ms. Elizabeth Moore to the Southern Georgia Area Agency on Aging board for the next term which expires June 30, 2019, seconded by Commissioner Steve Sumner. The motion carried unanimously.

NEW BUSINESS:

A. Pest Control Contract – Administration has advertised for bids on the Pest Control Contract. This is a two year contract. Bids were accepted through 2:00 p.m., Tuesday June 14th. We received to bids which were opened during regular session. They were as follows:

- Lotts Pest Control \$300.00 monthly
- Woody’s Mosquito and Pest Control, LLC \$299.00 monthly

Commissioner Robert Griner made the motion to approve the lower bid of \$299.00 per month, seconded by Commissioner Jimmy Parker. The motion carried unanimously.

B. FY 2016-2017 Budget Adoption Resolution – Administration presented to the board the FY 2016-2017 Budget Adoption Resolution. (attached) Commissioner Steve Sumner made the motion to approve the FY 2016-2017 Budget Adoption Resolution, seconded by Commissioner Jimmy Parker. The motion carried unanimously. County Administrator, Brenda Ferrell, asked the board if they would like to address the bi-weekly payroll period at this time. It was discussed during budget meetings going to a bi-weekly payroll with giving the employees, not constitutional officers, a bonus week pay (40 hours) to help adjust. Commissioner Jimmy Parker made the motion for everyone, to go to a bi-weekly pay cycle, and will receive a 40 hour bonus check to transition, excluding constitutionals on bonus check, seconded by Commissioner Robert Griner. Commissioners Parker, Griner, Nugent and Steve Sumner approved. Commissioner Doc Sumner voted NO.

C. Work Detail Agreement – Road Dept. – Administration received the FY 2016-2017 Work Detail Agreement between Berrien County and Georgia Department of Corrections. This is for the work detail crew that operates under the Road Department. The contract price is \$39,500.00 which is our current rate. Commissioner Steve Sumner made the motion to approve the FY 2016-2017 Work Detail Contract with the Georgia Department of Corrections for \$39,500.00 to be paid out of the Solid Waste Fund, seconded by Commissioner Robert Griner. The motion carried unanimously.

D. Surplus County Property – Administration requested discussion on surplus of county property at the old landfill. After discussion during work session with the recommendation of Ben Warren, it will benefit the county to keep this property. Commissioner Steve Sumner made the motion to not surplus this property and to go ahead and permit it for a borrow pit, seconded by Commissioner Jimmy Parker. The motion carried unanimously.

E. FY 2016-2017 Holiday Schedule – Administration requested the following holidays be approved for the 2016-2017 fiscal year.

- Monday , July 4, 2016 Independence Day
- Monday, Sept. 5, 2016 Labor Day
- Thursday, Nov. 24, 2016 Thanksgiving Holidays
- Friday, Nov. 25, 2016
- Friday, Dec. 23, 2016 Christmas Holidays (Christmas Eve Observed)
- Monday, Dec. 26, 2016 (Christmas Day Observed)
- Monday, Jan. 2, 2017 New Year’s Day (Observed)
- Monday, May 29, 2017 Memorial Day

Commissioner Robert Griner made the motion to approve the FY 2016-2017 Holiday Schedule as listed, seconded by Commissioner Steve Sumner. The motion carried unanimously.

F. Equipment Purchase Road – Administration received a request from Ben Warren, Public Works Director, to purchase traffic barrels, rings and we floor signs. One quote was provided from Red Bud Supply in the amount of \$1,664.30. This item had to be purchased so Chairman Nugent approved and now this item just needs to be ratified. Commissioner Robert Griner made the motion to ratify the purchase from Red Bud Supply in the amount of \$1,664.30, seconded by Commissioner Steve Sumner. The motion carried unanimously.

G. Computer Acquisition – Road – Administration received a request from Ben Warren, Public Works Director, to purchase a computer for the Assistant Road Superintendent. One quote was provided from Spectra Computing in the amount of \$1,021.44. Commissioner Steve Sumner made the motion to purchase the computer from Spectra Computing for \$1,021.44, seconded by Commissioner Jimmy Parker. The motion carried unanimously.

H. Ratification Items – Administration requested ratification on the following items:

- 5-Year Hazard Mitigation Plan Update Grant Application for FEMA Grant Funding
- Mowing Contract (2 year contract) – Brad Warren
- Payment for Legal Defense for the Sheriff - \$15,000.00
- Southern Safety Services – Flagger Certification - \$1,330.00
- Advanced Drainage Systems - \$2,068.56
- McLaggan Communication & Radar Service - \$1,495.00
- Red & Grey Athletics, LLC - \$1,135.27

Commissioner Jimmy Parker made the motion to ratify the purchases as listed, seconded by Commissioner Robert Griner. The motion carried unanimously.

I. Baker Interactive Services Support Agreement – E-911 – Administration received a request from Angie Rutland, E-911 Director, to enter into the Standard Support Agreement with Baker Interactive Services. This support is for maintenance on the phone line system used in 911. This is an annual agreement beginning July 1, 2016 for \$11,040.32. We make quarterly payments of \$2,760.08. County Attorney, Jennifer Herzog, stated that if the board chooses to approve this contract that she recommends changing some of the language to make it more county friendly. Commissioner Steve Sumner made the motion to approve the Baker Interactive Services Support Agreement in the amount of \$11,040.32 to be paid quarterly but subject to language approved by County Attorney, seconded by Commissioner Robert Griner. The motion carried unanimously.

REPORTS FROM COMMITTEES AND DEPARTMENTS:

Crissy Staley –

- Development Authority attorney has a rough draft of an Intergovernmental Agreement on the designation from SPLOST for Economic Development. We need the amount and percentages before we can present this agreement and of course we would want County Attorney, Jennifer Herzog’s opinion and recommendations. Commissioner Steve Sumner said he would work on this with Crissy.
- Crissy requested the Board approve and sign a resolution appointing her and Robert Griner to the South Georgia Regional Joint Development Authority and to appoint Jason Shaw as an at large representative. Commissioner Steve Sumner made a motion to appoint Crissy Staley and Robert Griner to the South Georgia Regional Joint Development Authority and Jason Shaw as an at large

representative, seconded by Commissioner Jimmy Parker. Commissioner Robert Griner abstained from the vote.

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COMMISSIONER’S ITEMS:

Doc Sumner -

- Commissioner Doc Sumner spoke with Rodney Stone, Maintenance about the cost of moving one of the flag poles at the old courthouse. A tree is tearing up the flag and the VFW does not want to put one back up until we take care of the issue. Rodney Stone does not feel it will cost much. The board was in favor of moving the flag pole.

Steve Sumner –

- Commissioner Steve Sumner said he would just like to recognize Patsy Back and Kimberly Wood for their outstanding efforts with the GED program through Wiregrass. Wiregrass statistics showed that 43% out of the 11 counties they serve was from Berrien County. There were 18 graduates this year. That is something to be very proud of.

PUBLIC COMMENTS: None

COUNTY ADMINISTRATOR COMMENTS:

Brenda Ferrell –

- We received a request from Susan Schools requesting the board to pay a portion of a road sign officially naming the interest of Hwy’s 122 & 125 as Walker’s Crossing. The cost is \$132.74 and payment would be to Georgia Department of Transportation. Commissioner Jimmy Parker made the motion to approve the road sign in the amount of \$132.74 to GDOT, seconded by commissioner Doc Sumner. The motion carried unanimously.
- Open enrollment for medical, dental and vision is Tuesday, June 21st from 9:00 to 5:00.
- Ben Warren turned in a bid earlier to from that he received from Charlie Singletary to remove two dead trees on County Farm Road. The bid was for \$650.00. Commissioner Jimmy Parker made the motion to approve the removal of two trees using Charlie Singletary in the amount of \$650.00, seconded by Commissioner Steve Sumner. The motion carried unanimously.
- County Administrator stated during budget meetings Ben Warren requested a new front end loader. Do we want Ben to go ahead and get bids for this and have them bid it as a purchase but also as a finance? The Board agreed to have Ben Warren get quotes and purchases and leases.

ADJOURN

With no other business to come before the Board, Commissioner Jimmy Parker made the motion to adjourn, which was seconded by Commissioner Robert Griner. Meeting was adjourned at 6:44 p.m.

Chairman, John Nugent

Vice Chairman, Steve Sumner

Commissioner, Jimmy Parker

Commissioner, Robert Griner

Commissioner, Doc Sumner

ATTEST _____
County Clerk